

RONALD MCDONALD HOUSE CHARITIES
OF THE CAROLINAS, INC
GRANT APPLICATION

Thank you for your interest in Ronald McDonald House Charities of the Carolinas, Inc. RMHC of the Carolinas, Inc., accepts grant applications from not-for-profit and tax exempt organizations that provide service that directly benefit children in Upstate South Carolina and Western North Carolina. Please complete the form accurately and as complete as possible. Additional information required appears on the last page of this application and supplemental information should be mailed to:

John D. Karas
Grant Committee
RMHC of the Carolinas, Inc.
PO Box 1329
Marion, NC 28752-1329

NC Office: (828) 652-1571
SC Office: (864) 235-2601

Name of Organization: _____

Project Title: _____

Program Director: _____

Mailing Address: _____

Telephone: _____

Amount Requested: _____

Please name the nearest McDonald's representative in your area. Your request will receive the same consideration whether or not you have had contact with McDonald's.

McDonald's Contact: _____

Title/Position: _____

Telephone: _____

Address: _____

To what extent have you worked with the McDonald's representative on this project or in the past?

Page Two

TARGET POPULATION (Summarize your target population in measurable terms, i.e., who the primary audience is, how many will be served, ages of the participants, ethnic background, where the program is being offered, and the geographic range of your organization. Please provide an estimate of the ethnic breakdown on a percentage basis.)

BACKGROUND AND SIGNIFICANCE (Briefly include a background of your organization)

OBJECTIVES AND AIMS (State the broad, long term objectives and describe concisely and realistically what the program or research described in the application is intended to accomplish.)

Page Three

DESCRIPTION OF PROJECT (Provide a concise description of the need or problem to be addressed. Include the overall goals and purposes of your organization or specific department concerned, the specific purpose of the funds, and how your objective will be accomplished. Moreover, what is unique about your program?)

Evaluation (Indicate how your organization will evaluate the program if funded.)

**The following additional information is requested
and should be attached to the grant application form:**

COVER LETTER A cover letter on your organization's stationery, signed by the senior management official, briefly outlining the proposal.

IRS 501©(3) Form A copy of the Internal Revenue Service ruling of the organization's tax-exempt status. Letters must be clearly dated, indicating the name of the organization, and specifying that it has been granted charitable tax-exempt status. Note that if applicants are using other agencies' 501©(3) status, clearly indicate which 501©(3) status letter applies to the organization and why the application is being submitted under different status. If the request is for a governmental agency such as a school, a letter on the school corporation's letterhead signed by the superintendent stating that the school is part of the corporation is required in lieu of a 501c(3).

BUDGET AND FINANCIAL STATEMENTS A detailed budget that specifically outlines all funds requested from RMHC. This includes all direct and total costs of the entire proposed project period. In addition, indicate how this program will be funded in the following year(s). Include the current year's operating budget, which should list basic categories of revenues and expenses, and complete audited financial statements including the organization's balance sheet.

PAST DONER INFORMATION A donor's list, showing all private, corporate and foundation support during the past 12 months. Also, include a list of the organization's board of directors.

GRANT REVIEW PROCESS The RMHC grant review committee meets three times per year in March, July, and October. Applications must be received before the 15th of the month prior to the Committee's meeting in order for your application to be considered during the next regularly scheduled meeting.

RESPONSIBILITY OF RECIPIENT The recipient of any grant from RMHC must use the funds awarded for the specific purpose for what they were originally intended. Any funds not used must be returned to RMHC.

RMHC does not fund advertising or fund raising drives; partisan, political or denominational programs; general and administrative costs; intermediary funding agencies; endowment campaigns; ongoing salaries or travel expenses; request that are not in writing.

DO NOT WRITE IN THIS SPACE

